

AGENDA

Meeting: Southern Wiltshire Area Board
Place: Whiteparish Memorial Centre, Whiteparish, Salisbury, SP5 2SU
Date: Thursday 7 December 2017
Time: 7.00 pm

Including the Parishes of Alderbury, Britford, Clarendon Park, Coombe Bissett, Downton, Firsdown, Grimstead, Landford, Laverstock, Ford and Old Sarum, Odstock, Pitton and Farley, Redlynch, West Dean, Whiteparish, Winterslow.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunity from 6:30pm .

Please direct any enquiries on this Agenda to Lisa Moore (Democratic Services Officer), direct line 01722 434560 or email lisa.moore@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Richard Britton, Alderbury and Whiteparish (Chairman)
Cllr Richard Clewer, Downton and Ebbles Valley (Vice-Chairman)
Cllr Christopher Devine, Winterslow
Cllr Ian McLennan, Laverstock, Ford and Old Sarum
Cllr Leo Randall, Redlynch and Landford

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Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
1 Welcome and Introductions	7.00pm
2 Apologies	
3 Minutes (<i>Pages 1 - 10</i>) To approve and sign as a correct record the minutes of the previous meeting held on Thursday 28 September 2017.	
4 Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5 Chairman's Announcements (<i>Pages 11 - 12</i>) To receive Chairman's Announcements including: <ul style="list-style-type: none"> • Speed Indicator Device Update • Preparing for Winter • My Wiltshire highways reporting • Boundary Commission Electoral Review 	
6 Current Consultations (<i>Pages 13 - 14</i>) To note the attached information on the following current consultations: <ul style="list-style-type: none"> • Review of Wiltshire Local Plan Link for Local Plan consultation: http://consult.wiltshire.gov.uk/portal/spatial_planning/wiltshire_lp_review/wilts_lp_review_reg_18/swjsfissues 	
7 Community-wide reports (<i>Pages 15 - 30</i>) a) Written and verbal updates from: <ul style="list-style-type: none"> • Police • Fire & Rescue Service • Clinical Commissioning Group (CCG) • Healthwatch Wiltshire • Wiltshire Council – Eat Well Information Item b) Area Board Theme updates: <ul style="list-style-type: none"> • Health & Wellbeing • Youth • Footpaths 	7.05pm

c) Parish Council /Community reports

- WW1 Tree Planting project update

You are free to raise any issue on the night, but for a more detailed response please let us know in advance.

8 **Fire Service Response Times in Southern Wiltshire**

7.20pm

Information from Jason Moncrieff (District Commander, Salisbury & Wilton) on the villages in our community areas which fall outside the 10 minute response target.

9 **Grant Applications** (Pages 31 - 34)

7.40pm

The Board will consider applications for funding from the Community Area & Youth Grant Schemes.

Community Area Grants:

Applicant	Amount requested
Applicant: WHITEPARISH PARISH COUNCIL Project Title: Whiteparish Skatepark View full application	£5,000.00
Amount available to spend:	£29,122.00

Youth Funding:

Application	Grant Amount
Applicant: Winterslow Youth Zone Project Title: Winterslow Youth Zone Seniors-Only Session View full application	£1,535.00
Applicant: Winterslow Scouts Group Project Title: Winterslow Scout Group Equipment Storage Project View full application	£1,000.00
Amount available to spend:	£14,090

Officer: Tom Bray, Community Engagement Manager

- | | | |
|----|---|---------------|
| 10 | Community Area Transport Group (CATG) Update
<i>(Pages 35 - 48)</i> | 8.00pm |
| | To note the update and consider any recommendations for funding arising from the last meeting held on 14 th November 2017. | |
| 11 | Ecological projects in Southern Wiltshire | |
| | We live in a very attractive part of Wiltshire in which there are many important ecological projects. Speakers to include: | |
| | <ul style="list-style-type: none">• Wiltshire Wildlife Trust• New Forest NPA• Blackwater Conservation Group | |
| 12 | Stay and chat with our speakers | 8.50pm |

MINUTES

Meeting: SOUTHERN WILTSHIRE AREA BOARD
Place: Trafalgar School, Breamore Road, Downton, Salisbury, Wiltshire,
SP5 3HN
Date: 28 September 2017
Start Time: 7.00 pm
Finish Time: 8.50 pm

Please direct any enquiries on these minutes to:

Lisa Moore (Democratic Services Officer), Tel: 01722 434560

or (e-mail) lisa.moore@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Richard Britton (Chairman), Cllr Richard Clewer (Vice-Chairman),
Cllr Christopher Devine, Cllr Ian McLennan and Cllr Leo Randall

Wiltshire Council Officers

Tom Bray, Southern Wiltshire Community Engagement Manager
Lisa Moore, Democratic Services Officer
Tracy Carter, Director - Waste and Environment

Town and Parish Councillors

Alderbury Parish Council – E Hartford
Clarendon Park Parish Council – K Rodgers
Downton Parish Council – B Cornish
Firsdowen Parish Council – B Edgeley
Grimstead Parish Council – G Sowerby
Landford Parish Council – K Parker
Laverstock and Ford Parish Council
Pitton and Farley Parish Council – C Purves
Redlynch Parish Council – J Blocksidge & J Ramsay

West Dean Parish Council – H Urquhart
Whiteparish Parish Council – D Jones & N Sutherland
Winterslow Parish Council – A Sillence

Partners

Wiltshire Police- PC Matt Holland

Total in attendance: 29

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
19	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board.</p> <p>Cllr Richard Clewer was welcomed as this was his first meeting of the Southern Wiltshire Area Board.</p>
20	<p><u>Apologies</u></p> <p>There were none.</p>
21	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 1 June 2017, were agreed as a correct record and signed by the Chairman.</p>
22	<p><u>Declarations of Interest</u></p> <p>The following declarations were made in relation to the Youth Funding Item:</p> <ul style="list-style-type: none"> • Cllr Clewer noted that his daughter attended the Whiteparish Youth Club – he did not take part in the discussion or vote on this application. • Cllr Randall noted that he was a member of Whiteparish PC which supported the Youth Club. As this did not constitute an interest, he was able to take part in the discussion and vote on this application.
23	<p><u>Chairman's Announcements</u></p> <p>There were none.</p>
24	<p><u>Current Consultations</u></p> <p>The Board noted the current consultations running:</p> <ul style="list-style-type: none"> • Housing Site Allocations Strategy • New Waste Management Strategy & Information on Local Household Recycling Centres.
25	<p><u>Community-wide reports</u></p> <p>The Board noted the following written updates attached to the agenda:</p>

- Fire & Rescue
- WC Rough Sleepers

The following verbal updates were received:

Area Board Themes

Youth

Some parishes had not yet responded to our invite to attend a meeting. The Board would like nothing better than for young people to look at the grant applications, but this had not been possible in the past. Activities were still taking place in the youth clubs and Tom was meeting with Cllr McLennan soon to look at a revised approach.

Question: What was the situation regarding the youth worker vacancy for our area? Answer: The official line was that the youth worker would not be coming back, the Area Board had been given additional funding to compensate for this.

Footpaths

Cllr Randall noted that work had been quiet at the moment, and urged more Parish Councils or groups to come forward with some suggestions.

The main theme on the next agenda would be footpaths and all matters 'green'.

Police

PC Matt Holland gave an outline of the written report circulated at the meeting.

The team was a few PCSOs short across the area so some were covering extra areas during this time. Currently recruiting for PCSOs, please spread the word locally in your communities that we are recruiting.

There was an ambitious Special Constable recruitment project underway which aimed to recruit 500 across Wiltshire.

A recent operation was recently carried out to tackle metal theft. This had identified prolific offenders and 4 search warrants had been carried out.

Matt Smith & Nicola Clarke both PCSOs from this area were running the rural crime operations.

It had been established that some house burglaries carried out in Whiteparish, were part of a series going on in Hampshire.

The Chairman added that there was a project running to improve the 101 service. The Police and Crime Commissioner had also allocated additional funding to recruit more specials.

David Burton – Laverstock & Ford Parish Council

	<p>There had been a reoccurring issue of tacks being placed on a cycleway at Clarendon. He asked whether the Area Board CCTV camera could be positioned at this site. <u>Answer:</u> The Police had looked at the installation of a camera, the idea from their perspective was not practical. For the Board it would be a very serious decision as would require a magistrates order and would divert the only covert camera we have monitoring fly-tipping to a different cause.</p> <p>Cllr Devine noted that the Police had knocked on every door to alert people that they were aware of the issue. There was not a lot more that we can do.</p>
26	<p><u>Waste Management Strategy</u></p> <p>Tracy Carter, Associate Director for Waste and Environment delivered information on the consultation for the new Waste Management Strategy, to shape how the Council collects and manages household waste and recycling. The Council had adopted a 10-year business plan, and would now produce a strategy to support delivery of that plan.</p> <p>The Council was also carrying out a programme of refurbishment of its Household Recycling Centres (HRC). Churchfields would close for these refurbishments from 9th – 18th November, during that time the Amesbury and Warminster sites would remain open on their usual scheduled days.</p> <p>Tracy then asked those present to take part in a multiple-choice question session, using a small number of questions selected from the consultation. Those responses were collected for consideration as part of the consultation.</p> <p>For the full consultation about the Waste Management Strategy, please visit www.wiltshire.gov.uk/waste Closing date: 14th November 2017.</p> <p><u>Questions and comments received included:</u></p> <ul style="list-style-type: none"> • Information on how the energy would be drawn from waste would be useful as it could influence the way in which we answer some of the questions. The consultation needs to be in a format so that it is straight forward enough for people to feel comfortable in taking part. • There are a series of measures that have to be taken to reduce costs of the recycling operation, and there had been a decrease of recyclables from the previous year, was that a coincidence? – <u>Answer:</u> No, the main impact came from charging for the garden waste kerbside collection. • One issue I expected to see was an increase in the type of materials we are able to recycle. - <u>Answer:</u> From June 2018, we would only be collecting glass in the black box, everything else would go into the blue lid bin, with the addition of plastic trays, tubs and pots. We would not

	<p>however be able to recycle plastic film.</p> <ul style="list-style-type: none"> • As this was a rural area where there was a lot of fly-tipping, this would increase if the charges were introduced. <u>Answer:</u> Nationally there was an increase in fly tipping in areas that had some charges already as well as areas that did not. The majority of what was fly tipped was commercial waste, where the householder had paid someone to take it away and then they dump it. • There was concern about the suggestion of penalties for inappropriate recycling. <u>Answer:</u> In terms of charges we would only charge the cost of the charges to dispose of that material. It would be subject to a Cabinet member decision so members could feedback at the time. • Can householders put their paint tins in the household waste? <u>Answer:</u> We are aiming to work with households to assist everyone in recycling as much as possible. The paint tins are not normal domestic waste, and can be taken to the HRC. • Was the cost of clearing up fly tipping covered by the Waste budget? <u>Answer:</u> Particular types of materials like hazardous material was covered, however other waste when fly tipped was cleared as part of the street scene waste contract. • When the Salisbury HRC site was closed for refurbishments, would the Amesbury site open all day every day? <u>Answer:</u> No it will only be open on its usual days.
27	<p><u>Community Area Transport Group (CATG) Update</u></p> <p>The Chairman noted that as the last Area Board meeting had been cancelled, there was one outstanding CATG recommendation for consideration by the Board, as detailed in the agenda.</p> <p>It was confirmed that Winterslow, Pitton & Farley and Firsdow parish councils had met and discussed the request for a financial contribution towards the scheme. They had agreed an amount between them to put in a total of £1,250.</p> <p><u>Decision</u> The Southern Wiltshire Area Board allocated £5,000 for signage and layout improvements at Dunstable Crossroads on the Firsdow Winterslow Road, subject to a contribution of £1,250 from Winterslow Parish Councils.</p>
28	<p><u>Grants</u></p> <p>The Board considered two applications for funding as detailed on the agenda.</p>

	<p><u>Decision</u> The application from Winterslow Scout Group was deferred until the next meeting.</p> <p><i>Reason</i> <i>The applicant was not present to speak on the project.</i></p> <p>Whiteparish Youth Group confirmed that their request had now reduced to £1,000, as there had been a parish council contribution and funding from the Waitrose green tokens award.</p> <p>The Chairman noted that the club should consider how it could be placed on a more sustainable financial footing for the future.</p> <p>The CEM noted that the funding was to help maintain a voluntary youth worker in the area. If other youth clubs came forward and asked for similar support for workers, then the board would be able to consider each application on its own merits, as it would want to maintain the provision for our young people.</p> <p><u>Decision</u> Whiteparish Youth Group was awarded £1,000 towards a paid Youth Worker.</p> <p><i>Reason</i> <i>The application met the Youth Funding Criteria for 2017/18</i></p>
29	<p><u>A Focus on Health & Well-being in Southern Wiltshire</u></p> <p>Chairman explained that there were two important themes contained within the councils Business Plan, these were Sustainable Communities and Health and Wellbeing (H&WB).</p> <p>H&WB was an important theme that the Board wished to pursue.</p> <p>Lead Member Cllr Richard Clewer noted that the H&WB Group is to meet to discuss how to improve the H&WB for the southern Wilts community area. They will look at the work already going on and how that could be improved and some areas of work that was not yet established.</p> <p>This initiative would work best on a community level, as the Board could draw on the use of volunteers and organisations that we already had.</p> <p>The Chairman had put together a list of ideas which has been circulated at the meeting.</p> <p>The Board then heard some examples of work already underway in some villages:</p> <p><u>Downton’s caring community – Jane (former Head of Adult Social Care)</u></p>

- Downton was a good-sized village with a lot going on and many people were already involved.
- They had started off with dementia friends training, this simple approach gave them a core of people that could then be make use of.
- Liaising with the Doctors surgery, pharmacy and keeping Police informed.
- They also used the Safe Places approach, this was a good start for a village, involving businesses and encouraging people to go out in the community in places that display the logo.
- They had asked the people in the chemist to talk to the people in the surgery, getting people together and asking them to share information.

Intergenerational project with Age UK/Trafalgar School– Sue Wight

Sue had been involved in an Area Board project taking place in Trafalgar School in Downton, sharing skills and finding ways forward and having a legacy effect.

Within the written report circulated at the meeting, there were proposals for consideration.

Wiltshire online has an existing system which we have drawn from.
Equip older people with the skills needed for using online systems.

The school has been fantastic with their input in to this project. Tom met with the head teacher who felt that the project could be used as a starting point to develop further areas of work.

Cllr David Burton added that all the secondary schools in Laverstock also wanted to run with this.

Music for Wellbeing CIC - Olivia McLennan

Olivia had been involved with dance based projects to help people with dementia and other long term conditions. The Board was then shown a DVD which showed some of the group sessions in action.

Three outcomes had been drawn from this work, creating a greater social involvement and Improving friendship and community connection.

There were on average, 12 to 14 participants per session.

Tom then drew attention to the paper circulated at the meeting and asked those in attendance to consider their village, in how well it provided for young and vulnerable people. Groups were asked to put some ideas down on paper, these were collected at the end.

Areas for consideration were:

Supporting elderly and vulnerable residents:

- A dementia-friendly village

- A village with a safe place(s)
- Who and where the elderly and vulnerable are is known (this needs definition)
- They receive informal neighbourly help and support
- The village offers activities specifically for them, ensures that they know about those activities, are encouraged to participate in them, and can get to them safely and easily
- There are transport arrangements to meet their needs
- Police know who they are and visit
- Fire and Rescue have assessed the safety of their homes
- The village (parish council?) can signpost to appropriate medical, social services, care and volunteer groups
- Someone or some organisation in the village knows which people receive support/care and keep an eye on them.
- Villages work with their churches and other organisations who already have networks in villages and contact with many of the vulnerable.
- Clubs and groups which exist in the village who can provide activities and or support are identified.

Helping young residents develop

- There is a range of constructive activities available. (Sports, active leisure, hobbies, cultural, artistic)
- Parents/volunteers in the village run a youth club or activity group with area board support.
- When participating in those activities they are kept safe
- The availability of such activities is generally known about throughout the village
- There are intergenerational projects bringing together the elderly and young
- There are volunteering opportunities for young people in the village and they are encouraged to participate in them
- Younger residents can be signposted to appropriate counselling services
- There is regular contact between young residents and the local Community Police Team

All residents

	<ul style="list-style-type: none"> • The village provides a range of sports, active leisure, hobby, cultural activities • Residents are actively encouraged to participate in the above activities • There are frequent opportunities for social interaction • Local health and safety risks identified and rectified • Safe walking, running and cycling routes are mapped in the village showing their routes and distances. <p>People were urged to take the list away with them and further discuss how their village supported its vulnerable.</p> <p>If a village was already doing good things, could this be shared with other communities?</p> <p>If improvements were needed, was there a project that you could get off the ground using Area Board funding?</p> <p>The list would also be circulated to all town and parish councils over the next week. A representative of the Board would come along to a parish council meeting to explain some of the things that were going on and advise on how to expand on some of these ideas in your areas.</p> <p>The Chairman added that the challenge was for villages and communities to think about what could be expanded or done better. He was proud of the fact that the Board had been instrumental in starting these initiatives we had heard about, with Tom in a facilitating roll.</p>
30	<p><u>Close</u></p> <p>The next meeting will be held on Thursday 7 December 2017 at Whiteparish Memorial Hall.</p>

Southern Wiltshire Area Board – 7 December 2017

Winter's here! Will your community be safe?

Here's a checklist to help you be prepared...

- If your village has an Emergency Plan should it be (a) reviewed; and (b) publicised? If it doesn't have an Emergency Plan should it?
- If there is no Emergency Plan should the Parish Council at least have a discussion of any particular local hazards, known isolated people, possible precautionary steps, emergency contacts.
- If your village is exposed to flooding do you have a Flood Warden to monitor water levels, issue warnings and liaise with the authorities? Is there an evacuation plan? Has it been tested?
- Check the grit bins before the ice comes. And regularly through the Winter.
- Are there any locations which still need a grit bin: hilly stretches, sharp bends, exposed roads, junctions on an incline?
- Make sure the parish clerk and councillors have an up-to-date list of emergency contacts - especially council and utilities.
- Check that your PCSOs know who the most vulnerable and isolated residents are and that they will be visited. Ensure there are 'Good Neighbour' arrangements in place for these people.
- Make sure that public buildings, clubs and sports buildings have emergency lighting or at least working torches.

Wiltshire Council resources:

Winter Weather advice sheet

<http://www.wiltshire.gov.uk/adverse-weather.pdf>

Remember

- Never assume a road has been salted or is free of ice
- Do not use salt from salt bins to treat private property
- In extreme cold temperatures salt will not prevent the formation of ice
- It takes time and movement of traffic to activate salt to melt snow or ice
- Rain or melting snow causes salt off the road, causing ice on foot paths
- Help yourself and others by clearing snow and ice outside of your property

Useful contacts

For further advice for clearing the paths:
emergency@wiltshire.gov.uk 01299 301100
 For further information on winter maintenance in Wiltshire:
 Call 0800 23 23 23
 Visit www.wiltshire.gov.uk/budgeting
roads@wiltshire.gov.uk
 Twitter: @Wiltshireroads

For information on roads during severe weather please listen to your local radio station

You can contact Wiltshire Council in the following ways:

Telephone: 0300 426 0100
 Textphone: 01225 722000
 Email: weather@wiltshire.gov.uk
 Web: www.wiltshire.gov.uk

Information about Wiltshire Council services can be made available in request in other languages including BSL and formats such as large print and audio.

Winter weather Advice for a safe journey and self help

Parish newsletter – Highways & Streetscene focus

<http://cms.wiltshire.gov.uk/mgGeneric.aspx?MD=mgparishcouncilnewsletter&bcr=1>

CHRISTMAS IS COMING AND THE SALT STORES ARE FULL



How to comment

Copies of the consultation documents can be viewed during normal opening hours at the council's main offices at Monkton Park (Chippenham), Bourne Hill (Salisbury), County Hall (Trowbridge) and at all Wiltshire Council libraries.

The consultation runs from Tuesday 7 November 2017 until 5pm on Tuesday 19 December.

All the consultation documents and supporting evidence are available on this link:

<http://www.wiltshire.gov.uk/planning-policy-local-plan-review>

Comments can be returned via the following means:

- Online via the consultation portal (http://consult.wiltshire.gov.uk/portal/spatial_planning)
- By email via spatialplanningpolicy@wiltshire.gov.uk
- By post in writing to: Spatial Planning, Economic Development & Planning, Wiltshire Council, County Hall, Bythesea Road, Trowbridge, Wiltshire, BA14 8JN.

Next Steps

The feedback from this consultation will inform the development of a draft Joint Spatial Framework and draft options for the Wiltshire Local Plan Review. The timetable for each stage of public consultation is set out below.

Public Consultation

■ Joint working

■ Individual Local Plans

Issues and Opportunities Consultation (Nov - Dec 2017)

Draft Joint Spatial Framework (June - July 2018)

Local Plan Options Consultation (Oct - Dec 2018)

Local Plan Pre-submission Consultation (June - July 2019)

Independent Examination (Apr -Sep 2020)



Wiltshire Local Plan Review Consultation

Wiltshire Council has a statutory duty to plan for the new homes, jobs and infrastructure needed to support Wiltshire's communities while protecting the local environment and quality of life and to keep plans up to date.

The council is reviewing the Wiltshire Core Strategy adopted in January 2015 which sets out policies for the future development of the county over the period to 2026 and is used in the determination of planning applications. The review of the Wiltshire Core Strategy (renamed the Wiltshire Local Plan) will extend the period to which the plan relates to 2036.

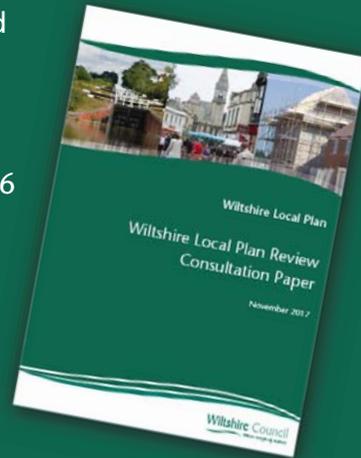
This is your opportunity to comment on and inform how the review of the local plan takes place.

Comments on the consultation should be returned by 5pm Tuesday 19 December 2017.

Wiltshire Local Plan Consultation Paper

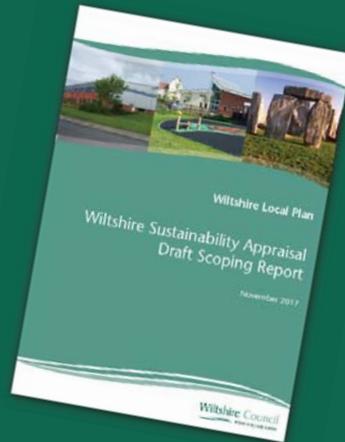
The consultation paper sets out the proposed scope of the Wiltshire Local Plan Review. This explains that the new homes, employment land and associated infrastructure needed to support growth over the period 2016 to 2036 are to be addressed in the review.

It also considers: where Wiltshire Core Strategy development management policies may need to be updated to ensure their continued consistency with national policies; how to consolidate older 'saved' policies from former Wiltshire district council local plans; and new policies to plan positively for each town centre in Wiltshire.



Sustainability Appraisal Scoping Report

The Sustainability Appraisal Scoping Report proposes a Sustainability Appraisal Framework, including objectives and decision aiding questions, to be used in the assessment of draft policies and proposals as part of the plan making process. Sustainability Appraisal promotes sustainable development through better integration of sustainability considerations in the preparation and adoption of plans.

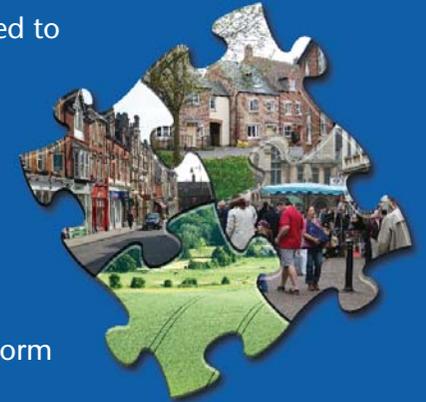


Call for sites

If you have land which you would like the council to consider for development please let us know. Sites already in the Wiltshire Housing and Employment Land Availability Assessment 2017 do not need to be submitted.

Swindon and Wiltshire Joint Spatial Framework

Local planning authorities are legally required to co-operate with each other over issues that transcend administrative boundaries. The Joint Spatial Framework, prepared jointly with Swindon Borough Council, will guide the overall pattern of development across the wider area of the two councils, setting out a distribution of new jobs, homes and infrastructure. It will provide evidence to inform the councils' individual local plan reviews.



Swindon and Wiltshire Joint Spatial Framework: Issues Paper

The Issues Paper has been prepared to stimulate discussion and invites comments on the proposed methodology, scope and objectives of the Joint Spatial Framework and strategic issues in the proposed housing market areas. It is supported by profiles of the proposed new housing market areas at **Chippenham, Salisbury, Swindon and Trowbridge**. The document includes specific questions on which the council would like to hear your views.



Assessments of need for homes and jobs (2016 to 2036)

Two independent studies have been commissioned to identify the new homes and jobs that may be required in Wiltshire and Swindon over the period to 2036 and to inform the review of the Swindon Borough

Local Plan and Wiltshire Local Plan. These are a Strategic Housing Market Assessment and A Functional Economic Market Area Assessment.

These projections have yet to be tested and are a first step in the local plan review process.



Salisbury Area Board - Report, 9th November 2017

Recruitment

There has been a focused period of recruitment by the service. You may have seen the #beoneofus campaign or promotions on the 'have a go days'. This is in the lead up to wholetime recruitment commencing on the 6th November.

There is also going to be a period of recruitment for the retained. This is going to include the stations of Salisbury, Wilton and Amesbury. There will include radio, TV and press promotion, a presence on market day in the Guildhall Square and further 'have a go' sessions.

Are We Getting Through?

This forthcoming campaign is about raising awareness of poor parking preventing fire appliances getting through. Watches are going to have people from the press on a 'ride-along' to highlight the issue.

Community Engagement

We can also arrange visits to our fire stations or one of our safety centres. For more information or to make a booking for your school or pre-school, please visit our webpage; <https://www.dwfire.org.uk/school-visits/> or email enquiries@dwfire.org.uk

If you need a smoke alarm, some advice or are worried about what you would do in an emergency, contact us for a free Safe and Well visit; <http://www.dwfire.org.uk/safety/safe-and-well-visits/>

Targetted visits utilising Pinpoint to prioritise higher risk properties

Response

Total Fire Calls for Salisbury Fire station; 01/07/17-31/08/17

September

Category	Incidents
False Alarm	26
Fire	8
Special Service	13
Total	47

0 hoax calls

October

Category	Incidents
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False Alarm	25
Fire	13
Special Service	13
Total	51

The variety of incidents includes the following:

Assist with search for missing persons

Multiple incidents of gaining access to premises to assist ambulance and police.

Rescue from vehicle in water

Persons shut in lift

35 tonnes of straw alight

Assist ambulance service with an unconscious bariatric patient.

A gas leak

Also 3 hoax calls.

Availability of Wholetime (1st) appliance;

100%

Availability of On-Call (2nd) appliance;

September %

Appliance	Day	Night	Average
31P2	82.29	94.65	88.49

October %

Appliance	Day	Night	Average
31P2	33.6	89.25	61.42

On-Call Recruitment

Recruitment is an ongoing issue. Despite this Salisbury RDS are still maintaining a very good availability of the appliance. They currently have 1 potential recruit working their way through the recruitment system and another one awaiting a training course. The station are working hard to maintain contact with them whilst they go through this process.

The service will be moving to new method of payment for its on-call staff. This will be a salary based scheme rather than utilising a retaining fee. This means on call staff will be



rewarded for the cover they give rather than the incidents they attend. It will cost the service more money, but it is believed that it will result in better appliance availability.

Recruitment campaign

If anyone is interested in becoming an On Call Firefighter, visit the webpage; <https://www.dwfire.org.uk/working-for-us/> or pop in the station for a chat on Monday evenings between 7pm and 9pm (Salisbury) or Wednesday evenings 7pm – 9pm (Wilton).

The have a go evening on the 20th had 2 very strong applicants and one possible. Their initial hours indicate that they will be able to provide cover during the day in the 'hard to cover' times.

Community Safety Plan

DWFRS Community Safety Plan can be found on the DWFRS website; <http://www.dwfire.org.uk/community-safety-plan/>

Calls to Fire Alarms

Responding to automatic fire alarm (AFA) activations that subsequently turn out to be unwanted fire signals has been identified as a major draw on our resources, resulting in an inappropriate use of emergency crews and equipment.

Last year the service has received over **5,800** alarm calls, however we did not necessarily attend all of these.

Jason Moncrieff

District Commander, Salisbury and Wilton.

Email: Jason.moncrieff@dwfire.org.uk

Tel: 01722 691249 | Mobile: 077774413935

November 2017

Overview

NHS Wiltshire Clinical Commissioning Group (CCG) is responsible for commissioning a broad range of healthcare for the population of Wiltshire. We are led by experienced local GPs drawn from across the county, who provide clear clinical leadership to the big decisions affecting the future of healthcare provision in Wiltshire, carefully tailored to meet the differing needs of people locally.

Our vision is to ensure the provision of a health service which is high quality, effective, clinically-led and local. We are committed to delivering healthcare that meets the needs of Wiltshire people, to consult and engage with our population to enable them to be involved in decisions made about health services and to deliver those services to people in their own homes or as close to home as possible.

The right healthcare, for you, with you, near you

News from the CCG!

New provider announced for Integrated Urgent Care Services

Medvivo has been awarded a five year contract to provide integrated urgent care services across Wiltshire, Bath and North East Somerset (BaNES) and Swindon, from 1 May 2018.

Medvivo will be responsible for running the new NHS111 service across Wiltshire, BaNES and Swindon and will develop the service model to include a new locally managed 'clinical hub'.



The new clinical hub means that callers to the 111 service will be listened to and advised about what action they should take next. If they require further medical advice they will be able to talk to the clinical hub – a team of experienced health professionals who can collectively make clinical assessments, give advice and arrange urgent care if required. It means no decision is made in isolation.

Local patients and residents will receive information about the new integrated urgent care service and how to access it ahead of the launch on 1 May 2018.

Army Basing programme

NHS Wiltshire Clinical Commissioning Group is working with the Local Authority, Military Health and a range of stakeholders to assess and minimise the impact of any changes to the military population and their families. As part of this we are engaging with local health services to ensure they plan for any subsequent changes and that the right resources are available at the right time.

There is a dedicated page on Wiltshire Council's [website](#) to keep you updated with the latest news and events on the Basing Programme to support around 4,000 additional service personnel and their families relocating to Wiltshire by 2020.

HANDi app launched

A free mobile app is now available which provides expert advice to parents, carers and health care professionals on common childhood illnesses.

The HANDi app provides expert advice on how best to manage the six most common childhood illnesses; diarrhoea and vomiting, high temperature, chestiness, newborn problems and stomach pain.

The HANDi app is available to download free from iTunes App Store and Google Play Store and will work on any Apple or Android device.

Read [more](#) about this app and how to download it to your mobile device.

Have your say!

What's your view on NHS funded patient transport?

Wiltshire CCG, with other CCGs across the South West, are working together to develop a consistent approach to assessing whether patients are eligible for NHS funded patient transport.

Patient transport is a non-emergency service offered to people who cannot get to their hospital appointment because their health condition impacts on their ability to use routine transport (cars/trains/buses/taxis/wheelchair taxis).

National eligibility criteria for using patient transport was set in 2007, however the way these are interpreted locally can vary, including agreed exclusions and how to apply the criteria.

The aim is now to ensure that NHS funded non-emergency patient transport is provided in a fair way for all those who need help getting to hospital appointments.

Patient Transport



We have put together a short [online patient/public questionnaire](#) which is open until 10 November.

If you would prefer a hard copy of the questionnaire, please email the [communications team](#) and we will send you one.

Diabetes survey – have your say!

Wiltshire CCG wants to improve the care of all diabetics in Wiltshire; so we need to understand what matters to you.

Next spring we are launching a wellbeing toolkit for all diabetes and those who support them.

Please complete this [short survey](#) and tell us where the gaps are in the information you need to help support the management of diabetes. Your comments will help to shape the new wellbeing toolkit.

Urgent GP appointments – where would you go?

If you need a same day urgent GP appointment – this could mean that you might not be able to see your usual GP and you may have to travel to a different practice.

Urgent GP appointments are booked on the day and are for patients who have health problems which cannot wait for a routine appointment.

We want to hear your views on accessing urgent GP appointments.

Tell us what you think by completing this [short survey](#).



Campaigns

Every year we support a number of national health campaigns and run some local ones too.

Click on the images below to find out more about our current campaigns.



Do you have a learning disability?

Don't miss out: get better healthcare now.





We want to hear from Wiltshire residents living with long-term conditions

We are looking at the information available for people living with the five most common long-term conditions in Wiltshire. We also want to find out more about the information needs of those living with one of these key conditions, including:



- Heart disease
- Diabetes
- Arthritis
- Chronic obstructive pulmonary disorder
- Mental health issues

The information gathered during the evaluation will help to influence new sets of information on Wiltshire's health and care information website, ***Your Care Your Support Wiltshire*** and ultimately, to improve the quality and accessibility of information available to those with long term conditions in Wiltshire.

We also want to hear from Wiltshire people who care for someone with a long-term condition.



Get involved by completing an online survey at <https://wh.snapsurveys.com/s.asp?k=150160216377>

Hard copies can be made available on request. The survey closes on **30 November 2017**.

Healthwatch Wiltshire will also be visiting local support groups to talk directly to people living with long term conditions as well as their carers and professionals.

Help us evaluate short information films about long-term conditions

Wiltshire Council and NHS Wiltshire Clinical Commissioning Group have subscribed to a library of films produced by a company called The Sound Doctor. The films are made by medical staff, and include information about common long-term conditions. They aim to help people learn more about the causes and impacts of these conditions, and advise on ways for people to live with and manage their condition.

These films are available online for Wiltshire people, and include the key long-term conditions listed above. You can access the films at thesounddoctor.org by simply confirming your GP practice.

We want to hear your opinions about the films and whether they are helpful. So after you have watched the films which are of interest to you, please take a few minutes to complete our online survey at <https://wh.snapsurveys.com/s.asp?k=150349235839>.

Again, hard copies can be made available on request. The survey closes on **27 January 2018**.



Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

healthwatchwiltshire.co.uk

Healthwatch Wiltshire is a local independent organisation which exists to speak up for people on health and care. If you have used a service recently then we would like to hear from you. We use what people tell us when we meet with the commissioners and providers of services to make sure that they take account of your views and experiences.

Wiltshire Council Information Item

Subject:	Eat Out Eat Well Award Scheme
Contact Details:	liz.hubbart@wiltshire.gov.uk

Public Protection is looking to work with Area Boards to increase coverage of the Eat Out Eat Well Scheme; targeting high street businesses and village locations.

The Eat Out Eat Well Award is included in the Wiltshire Obesity Strategy implementation plan and is offered free of charge to most types of food business that have achieved a Food Hygiene Rating of three stars or above.

The aims of the award:

- To encourage and assist caterers to increase the range and promotion of healthier options on their menu.
- Assist caterers in meeting the rising demand for healthier food via advice and low cost nutrition training.
- Acknowledge and promote caterers who make it easier for customers to eat healthily.
- Increase customer choice and help consumers make more informed choices.

The over arching aim is to increase choice for customers and profitability for businesses. It is not about removing 'unhealthy food' but making easily achievable adaptations, in some cases to make existing favourites healthier without compromising on sales and introduce new products. Experience to date has shown that this is realistic and achievable.

The award has three levels bronze, silver and gold and is open to most types of catering establishments including cafes, takeaways, schools, restaurants and workplace canteens that have been assessed as broadly compliant in terms of food safety and food standards and achieved a Star rating of three or more.

Achievement is determined via a points system that rewards healthier catering and reflects Government obesity messages; the increased use of fruit & vegetables, reductions in sugar and fat, increased fibre, reductions in refined and processed ingredients, use of healthier cooking techniques, portion control, marketing and pricing policies that encourage healthier choices.

An experienced assessor will visit the business to guide the food business operator through the process.

To date 261 businesses have signed up and are benefiting from the competitive edge that the award provides. Many businesses have reported cost savings as well.

Participating businesses are provided with a window sticker similar to those displaying a food hygiene rating and their details are entered on to the Eat Out Eat Well website.

Referrals to the scheme can be made to liz.hubbart@wiltshire.gov.uk or by phone 01225 715236.

Wiltshire Council Information Item

Most types of food business that have a Food Hygiene Rating of three or above are eligible and can apply for an advisory visit and assessment to achieve a Gold, Silver or Bronze classification.

Report to	Southern Wiltshire Area Board
Date of Meeting	07/12/2017
Title of Report	Health & wellbeing/Older people report

Health & Well-being Group notes: 22/11/2017

The meeting looked to focus on a single issue/project that it could establish and take forward that would look to address isolation and loneliness in amongst older people.

What was agreed:

To establish a campaign type project to encourage our clubs/societies/charities to sign up to 'pledge' to make arrangements to include isolated or lonely community members into the club.

We would establish a small steering group to develop:

- The key principle. What the groups are pledging to do
- Develop a 'brand' for the campaign
- Develop a way of marketing/sharing the project to local groups etc. (HHW offered to use the wood for the launch)

We will meet shortly to set this campaign up pulling on communications input from Wiltshire Council and local experts.

Other topics discussed:

Hazel Hill – They are offering well-being days for groups. Contacts were shared with various groups who will hopefully get involved.

Alzheimer's Society – Side by Side project – could we encourage more referrals into the project for volunteers.

A volunteer passport – the idea of a passport was discussed where trained volunteers could move between organisations. RC would look into this from a safeguarding point of view.

Safe cycling/running/walking – Could we do more to encourage and share existence of safe routes for cycling and running (as well as walking). Possibly start with a village and look at developing a case study for others to follow like we did with the circular walks.

Richard Clewer – Wiltshire Council
 Tom Bray – Wiltshire Council
 Diana Zugravu – Wiltshire Council
 Jane Brentor – Downton PC
 Marcos Frangos – Hazel Hill Trust
 Andrew Day – Alzheimer's Society
 Angela Sillence – Winterslow PC
 Rod Pocock – Pitton & Farley PC

Report Author:

Tom Bray
 Community Engagement Manager
 01722 434252
Tom.Bray@wiltshire.gov.uk

Report to	Southern Wiltshire Area Board
Date of Meeting	07/12/2017
Title of Report	Youth report – Continuing youth club provision January – March 2018

Purpose & Background:

To consider allocating youth funding to continue the positive activities programme between January to March 2018.

This project is moving into its third year. We have received very good feedback about the offer from youth clubs.

We would like to continue the project for 3 months in to 2018 to allow us to spend a proportion of this current year's youth funding. It also offers us the chance to evaluate the provision and get feedback from young people about other activities they might want to get involved in.

Youth Funding available 2017/18: £11,590

Summary of funding:

Any Body Can Cook	£950.00
Go Active	£1825.00
Boomsatsuma	£1875.00
Total	£4650.00

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Tom Bray
 Community Engagement Manager
 01722 434252
Tom.Bray@wiltshire.gov.uk

Report to	Southern Wiltshire Area Board
Date of Meeting	07/12/2017
Title of Report	Community Area Grant funding

Purpose of the report:

To consider the applications for funding listed below

Community Grants:

Applicant	Amount requested
Applicant: WHITEPARISH PARISH COUNCIL Project Title: Whiteparish Skatepark View full application	£5000.00
Amount available to spend:	£29122.00

Youth Grants:

Application	Grant Amount
Applicant: Winterslow Youth Zone Project Title: Winterslow Youth Zone Seniors-Only Session View full application	£1535.00
Applicant: Winterslow Scouts Group Project Title: Winterslow Scout Group Equipment Storage Project View full application	£1000.00
Amount available to spend:	£14,090**

**Nb. Application to value of £4650 considered at item 7 on this agenda

1. Background

Area Boards have authority to approve Area Grants under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the [Area Board Grants Guidance](#)

[The funding criteria and application forms](#) are available on the council's website.

2. Main Considerations

2.1. Councillors will need to be satisfied that funding awarded in the 2017/2018 year is made to projects that can realistically proceed within a year of it being awarded.

2.2. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.

2.3. Councillors will need to be satisfied that the applications meet the Community Area Board grants criteria.

3. Environmental & Community Implications

Grant Funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

4. Financial Implications

Financial provision had been made to cover this expenditure.

5. Legal Implications

There are no specific legal implications related to this report.

6. Human Resources Implications

There are no specific human resources implications related to this report.

7. Equality and Inclusion Implications

Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.

Community Area Grants will give local community and voluntary groups, Town and Parish Council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

8. Safeguarding Implications

The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

9. Applications for consideration

Capital grants:

Application ID	Applicant	Project Proposal	Requested
2614	WHITEPARISH PARISH COUNCIL	Whiteparish Skatepark	£5000.00
Project Description: Whiteparish Parish Council was approached by a resident with concerns over the current metal half pipe and its limitations and inability to encourage the users to progress. It is considered a more varied wheeled sports facility will be more beneficial to a greater age range of users. A survey was sent out via the local primary school youth group village contact list and social media - to date with over 90 responses having been received 89 supporting a new skate park. This represents 160 adults 137 teenagers and 148 children who are in support. 21 respondents gave e-mail address because they want to be involved in the design			

and progress of the project. The project is for construction of a skate park. The skate park will be a free formed concrete construction which has the advantages of being both durable and a low aesthetic impact due to the landscaping of the construction. The existing skate ramp facility consists of a 20 year old metal half pipe which is no longer adequate for today's more adventurous multiple users and will become expensive to maintain and service. The aim of this project is to fulfil the local needs of wheeled sports users and create a safe and stimulating environment that fits comfortably with the surroundings whilst providing a facility that requires no ongoing fundraising to service and maintain.

Input from Community Engagement Manager:

This project will provide positive activities for young people. There is significant matched funding.

Proposal

That the Area Board determines the application.

Youth Grants:

Application ID	Applicant	Project Proposal	Requested
524	Winterslow Youth Zone	Winterslow Youth Zone Seniors-Only Session	£1535.00

This application meets grant criteria 2017/18.

Project Summary: Restart a seniors youth zone session for Year 8 young people in Winterslow and the surrounding area. Provide positive activities and resources to engage young people and space for them to socialise and relax in a safe environment. Funding is required in the short term whilst building the senior numbers back up - as bridging funding in effect after which the club should be self-sufficient.

Input from Community Engagement Manager:

This project will provide positive activities for young people. It will secure activities for senior groups and help support Winterslow Youth Zone develop its offer.

Application ID	Applicant	Project Proposal	Requested
436	Winterslow Scout Group	Winterslow Scout Group Equipment Storage Project	£1000.00

This application meets grant criteria 2017/18.

Project Summary: Winterslow Scout Group is a popular vibrant group with 60 attendees plus Leaders helpers at Beaver Cub Scout Explorer levels. Children Young People aged from 6-24 take part in the full range of Scouting activities and as well as learning useful skills they have fun extend their friendship circles raise funds for local good causes hold support community events - they contribute to village life. All levels meet weekly at the Methodist Church Hall use the Hall for equipment storage. However, the Hall is used by other Community Groups as well

as the Church space is limited. An area immediately adjacent to the Hall has been identified as a space to position a suitable storage shed which would solve the current storage problems additionally importantly allow the Young People to be more independent in accessing responsible for equipment. A funding contribution towards the purchase siting of the shed is requested.

Input from Community Engagement Manager:

This meets the criteria. This project has been deferred on various occasions, a decision at this meeting would be useful.

No unpublished documents have been relied upon in the preparation of this report

Report Author:

Tom Bray

Community Engagement Manager

01722 434252

Tom.Bray@wiltshire.gov.uk

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 14 NOVEMBER 2017 ACTION NOTES

	Item	Update	Actions and recommendations	Who
1.	Attendees and apologies			
	Present:	Wiltshire Cllrs Richard Britton (Chair), Ian McLennan. Peter Jones, Whiteparish PC, Vic Bussereau, Laverstock & Ford PC, Elaine Hartford, Alderbury PC, Jay Greene, West Dean PC, Ken Parker, Landford PC, Geoff Hewson, Landford PC. Rod Cooper, Pitton & Farley PC, Pam Robinson, Winterslow PC. Graham Axtell Area Highways Engineer, Julie Wharton Principal Engineer. Apologies:		
		Coombe Bissett PC, Spencer Drinkwater Transport and Development Manager (North and East).		
2.	Notes of last meeting			
		The minutes of the previous meeting held on 12 July 2017 were discussed at the Southern Wiltshire Area Board meeting on 28 September 2017. <i>The full minutes can be found on the Wiltshire Council website here</i>		
3.	Financial Position			
		The finance sheet was presented. There is currently £9,099 uncommitted.		

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 14 NOVEMBER 2017 ACTION NOTES

4.	Top 5 Priority Schemes			
a)	<p>Issue No: 2940</p> <p>Improvements to Byway 10 Milford Mill Road.</p>	<p>The legal agreement has finally been signed and the formal application for the diversion of the right of way accepted by rights of way.</p> <p>The next step is for the diversion to be formally advertised. The cost of the landowners land agent and legal costs have come to £4000, therefore it is requested that the CATG set aside an additional £4000 towards this project.</p> <p>The group acknowledged that Laverstock & Ford PC had also incurred legal costs which they had not passed onto Wiltshire Council and therefore the group agreed to the additional funding subject to a contribution of a £1000 from L&F PC. L&F PC to discuss.</p>	<p>The Area Board confirms funding of £3000 subject to L&F PC funding £1000.</p>	PC
b)	<p>Issue No. 4666</p> <p>Hamptworth, Redlynch</p>	<p>The CATG to fund £500. PC to fund £200.</p> <p>Redlynch PC advised that due to recent boundary changes the location in question was now sited within the boundary of Landford PC and that they should be approached for the contribution.</p> <p>Landford PC has agreed to fund the contribution. The work has been instructed therefore the issue can be closed.</p>	<p>The Area Board notes the update and agrees to close the issue.</p>	JW
c)	<p>Issue No: 3790</p> <p>Traffic Management Scheme - Ford</p>	<p>Scheme cost £22,200; CATG to fund £18,200, PC to fund £4000.</p>	<p>The Area Board notes the update.</p>	JW

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 14 NOVEMBER 2017 ACTION NOTES

		It has been indicated that the scheme will be programmed for early 2018/19 and therefore the detailed designs will need to take priority. JW to discuss traffic management with PC.		
d)	<p>Issue No: 5359</p> <p>The Portway, Old Sarum Request for signs to warn of pedestrians crossing at Monarchs Way</p>	<p>Scheme cost £1000; CATG to fund £750, PC to fund £250.</p> <p>The work has been instructed and therefore a new top 5 priority to be chosen.</p>	The Area Board notes the update.	JW
e)	<p>Issue No: 5322</p> <p>Dunstable Crossroads. Requests for improvements to the signage & road markings, particularly at night.</p>	<p>The Southern Wiltshire Area Board allocated £5,000 for signage and layout improvements at Dunstable Crossroads on the Firsdow Winterslow Road, subject to a joint contribution of £1,250 from Winterslow, Pitton & Farley and Firsdow Parish Councils.</p> <p>Contributions from the PC were agreed at the Area Board meeting on 28 September 2017;</p> <p>WINTERSLOW £500 FIRSDOWN £250 PITTON & FARLEY £500</p> <p>JW has received a proposal and will forward to the 3 Parish Councils above for comment.</p>	The Area Board notes the update.	JW
5.	Other Priority schemes – work instructed			

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 14 NOVEMBER 2017 ACTION NOTES

a)	Issue No: 4449 C12 Stratford Tony Road – Centre line	The work has been ordered at a cost of £400. CATG - £300, PC - £100. The work has been completed – issue to be closed.	The Area Board notes the update and agrees to close the issue.	
b)	Issue No: 4576 Crockford Green, West Grimstead	Scheme cost £800 CATG to fund £450, PC to fund £350. The work has been completed – issue to be closed.	The Area Board notes the update and agrees to close the issue.	
c)	Issue No: 4536 The Causeway, Winterslow	The work has been completed – (invoice to be sent to PC on receipt of final account) - issue to be closed.	The Area Board notes the update and agrees to close the issue.	
d)	Issue No: 4191 & 4645 Gateway enhancement on The Portway, Old Sarum.	Scheme cost £2,500; CATG to fund £1500, PC to fund £1000. Lines have been ordered as part of the Portway, shared use path which is currently programmed to commence mid November. The white pickett fences have been ordered using the funds set aside by the CATG.	The Area Board notes the update.	JW
6.	Other Priority schemes			
a)	Issue No: 4886 Weston Lane, Winterslow Request for 30mph speed restriction along entire length.	The survey was carried out between 11/09/2017 and 24/09/2017. A total of 6178 vehicles were checked. The 85 th percentile was 33.6mph (the 85 th percentile is the speed at which 85% of the traffic is travelling at or below). The average speed was 27.4mph.	The Area Board notes the update and agrees to close the issue.	PC

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 14 NOVEMBER 2017 ACTION NOTES

		Winterslow PC confirmed that they do not wish to progress the issue and therefore the group agreed that is should be closed.		
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SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 14 NOVEMBER 2017 ACTION NOTES

7.	New Issues		
a)	<p>Issue No: 5611</p> <p>Fish & Chip shop, High Street, Downton. Re-profile footway to allow parking.</p>	<p>Parking in area of fish chip shop in Downton High Street SP5 3PJ blocks traffic flows for vehicles driving from Woodfalls and around Tannery Bridge. The Parish Council had a Parking Working Group and concluded that installing a dropped kerb at this location would enable cars to pull up on to the pavement thereby reducing congestion by providing more room for the traffic to flow more freely.</p> <p>The work would cost approximately £6000 however the first step will be to determine the depth of the services to ascertain whether or not the footway can be lowered. There are two ways of doing this, trial holes or CAT scanning. I would advise CAT scanning in the first instance as this is non-invasive and the cheaper option, at a cost of £200.</p> <p>The group didn't want to encourage parking on footways and therefore didn't feel able to progress the issue, therefore it was agreed that the issue would be closed.</p>	<p>The Area Board notes the update and agrees to close the issue.</p>
b)	<p>Issue No: 5637</p> <p>White Hill/The Green, Pitton</p> <p>Signs and resurfacing.</p>	<p>Recent accidents on blind bend at the bottom of White Hill Pitton. Two recent incidents - Saturday 8th July cyclist crashed into the side of a delivery van turning across his path Tuesday 11th July two vehicles collided. Ambulances required in both cases but injuries not serious police aware in both cases.</p> <p>Installation of oncoming vehicles in middle of road both up and down hill. Reinstatement of SLOW marked in the middle of the road.</p> <p>Resurfacing of the road at this point - it is badly delaminated causing cyclists and cars to move to the middle of the road.</p>	<p>The Area Board notes the update and agrees to make this a top 5 priority.</p>

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 14 NOVEMBER 2017 ACTION NOTES

		<p>Our records from the police database currently only go to the 30/06/2017, however I did speak to the police about the collision involving the cyclist, and in their opinion was that both parties were culpable.</p> <p>Signs could be erected if an appropriate location can be found, at a cost of approximately £1000.</p> <p>GA has filled some of the potholes with hot material however it does not meet the required intervention levels. No major re-surfacing work scheduled to take place.</p> <p>The group agreed to make the issue a top 5 priority. JW to investigate and report back to the next meeting with proposal.</p>		
c)	<p>Issue No: 5541 Coombe Bisset – A354</p>	<p>A Metrocount has recently been carried out on the Blandford Road coming into Coombe Bissett issue 5378. The results showed the average speed in a 30 mph area is 42 mph. The 85th percentile is 45.4 mph. This means the stretch is now subject to police enforcement. This is evidence of what has been known for a long time - that drivers travel far too fast as they enter Coombe Bissett.</p> <p>The Parish Council would like Highways to review and improve signage along the stretch of the A354 as it approaches Coombe Bissett. It goes from a 50 mph zone to a 30 mph limit. An assessment with consideration for altering the limits and any signage which would encourage drivers to slow down earlier as they approach and enter the village would be beneficial.</p>	<p>The Area Board notes the update.</p>	

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 14 NOVEMBER 2017 ACTION NOTES

		<p>The speed limit on the section of road in question was reviewed in 2009 as part of a wider review of all of the speed limits across Wiltshire on A & B roads in accordance with the guidelines issued by the Department for Transport (DfT). The length of road in question does not meet the requirements for a lower level of limit and therefore the existing 50mph was re-confirmed as the correct speed limit for this stretch of the A354. It has been agreed that speed limits on A and B class roads would not be subject to re-review unless substantive environmental change, such as new frontage development, has occurred.</p> <p>The problem with this stretch of road is that the majority of the properties are on one side of the road and a lot of these are hidden behind large hedges; therefore there are not enough indicators to the driver that they are within a 30mph limit. Given the metrocount results it is possible that if this were to be re-evaluated today the recommended limit would be 40mph.</p> <p>The PC could consider some additional 30 roundels throughout the length of the village, at a cost of £150; approximately 10 roundels would cost £1500 + a share of the establishment fee.</p> <p>No-one was in attendance from Coombe Bissett PC so the group agreed to defer this issue for discussion at the next meeting.</p>		
8.	Other items			
a)	Street Nameplates	It has recently been agreed that CATG funds may be used to fund the replacement of street nameplates. A street nameplate costs approximately £250. RB informed the group that a PC contribution will be expected and this will in part be based on	The Area Board notes the update.	GA

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 14 NOVEMBER 2017 ACTION NOTES

		<p>each location, i.e. if few people are expected to need to use the street nameplate then a greater PC contribution would be expected.</p> <p>All requests should be raised as an Area Board issue in the normal manner. The link to do so can be found here.</p>		
b)	Footway Funding	<p>The CATG has been allocated £8205 to spend on footway maintenance. CATG to determine how to select the footways the money is allocated to. GA suggested two footways in Alderbury and Downton, (see attached) that could be refurbished dependant on prices therefore the group agreed to allocate the funding available to these two footways.</p>	The Area Board notes the update.	GA
c)	Area Board SID	<p>The SID was recently stolen; it is covered on Wiltshire Council's insurance but there is a £500 excess.</p> <p>Therefore the SID will need to be purchased at a cost of £1875 by the CATG and then £1370 can be refunded.</p> <p>The group agreed to fund the £500 excess.</p>	The Area Board notes the update and agrees to fund the £500 excess.	TB
9.	<p>Date of Next Meeting: 7 March 2018, 6.30pm, De La Wyle Meeting Room, Bourne Hill</p>			

SOUTHERN WILTSHIRE COMMUNITY AREA TRANSPORT GROUP 14 NOVEMBER 2017 ACTION NOTES

Southern Wiltshire Community Area Transport Group

Principal Engineer – Julie Wharton

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Southern Area Board.

2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Southern Wiltshire Area Board will have a remaining Highways funding balance of **£ £5,599.70**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications

6.1 There are no specific safeguarding implications related to this report.

Southern Wiltshire CATG

FINANCIAL SUMMARY

BUDGET 2017-18

£13,676.00 CATG ALLOCATION 2017-18

£32,044.70 2016-17 underspend

Contributions

£1,000.00 Odstock PC (Gateways)(Invoice not sent)
£1,000.00 2940 Laverstock & Ford for Footpath 10 additional contribution (Invoice not sent)
£4,000.00 3790 Ford Traffic Management Measures 17/18 (Invoice not sent)
£1,000.00 4191 Laverstock & Ford for the Portway (Invoice not sent)
£100.00 4449 C12 - Coombe Bissett New Centreline £800 17/18 (Invoice not sent)
£375.00 4536 Winterslow Parish Council (Causeway Signing)(Invoice not sent)
£350.00 4576 West Grimstead, Crockford Green Signing Improvements (Invoice sent)
£200.00 4666 Landford PC Hamptworth - Flood Depth Gauge (Invoice not sent)
£1,250.00 5322 TBC - Dunstable Crossroads signs and road markings
£250.00 5359 L&FPC The Portway, Monarchs Way pedestrian warning signs

Total Budget 2017-2018

£55,245.70

Commitments carried forward from previous years

Odstock & Nunton Gateways lining works £5,290.00 Actual
2940 Footpath 10 Linking Medieval Bridge to Milford House Nursing Home - Works £6,565.00 Estimate contribution to Substantive scheme
3790 Ford Traffic Management Measures £22,200.00 Estimate
4191 The Portway Speed gateway improvements £2,500.00 Estimate
4536 The Causeway, Winterslow - Additional Signing £750.00 Estimate
4576 East Grimstead, Direction signs £741.00 Actual
4666 Hamptworth, Redlynch - Flood Depth Gauge £700.00 Estimate

New schemes

4449 C12 - Coombe Bissett New Centreline £400.00 Estimate
5322 Dunstable Crossroads signs and road markings £5,000.00 Estimate
5359 The Portway, Monarchs Way pedestrian warning signs £1,000.00 Estimate
2940 Additional contribution for footpath 10 Linking Medieval Bridge to Milford House Nursing Home - legal £4,000.00 Estimate
Insurance claim for new SID (Excess only) £500.00 Estimate

Total Commitment 2017-18 £49,646.00

Balance to Spend £5,599.70

Salisbury Road Downton



